

Sato Elementary Community Organization

BOARD MEETING AGENDA

May 15th, 2024 / 3:45 PM / Sato Library

Welcome & Review of Meeting Minutes (Gayathri)

1. Reading of Mission Statement
 - a. “The Sato Elementary Community Organization (SECO) is a parent-led group who partner with our teachers to enhance the total well-being of the students of Sato. Our goal is to enrich their learning experience by fostering community among parents, teachers and staff.”
2. Approval of previous minutes [Approved](#)

SECO Updates

1. Staff appreciation and conference meals feedback [appreciated](#)
2. Upcoming events :
 - a. Kinder Roundup – May 16th [SECO gets a table, art lit gets a table, we are figuring out tables.](#)
 - b. Popcorn Friday – May 24th (Parent square reminder for donations will go out May 20th) [Susan is the popcorn coordinator. Individual bags of pirates booty for those with braces. Remind students if needed. Teachers to ask/remind students with braces to ask for pirates booty 13 mor sponsors needed for the whole school to be sponsored](#)
 - c. Movie Night for Raccoon Run winners – May 24th [we are emailing those who earned the money its approx 206 qualified. We need to RSVP to figure out the movie and popcorn.](#)
 - d. Field day – June 6th [no parent observations for parents to mill about. They can be outside the fence. Volunteer sign up has been emailed.](#)
3. Fundraising (Kim & Steve)
 - a. Dine-outs –MOD – May 19th, Cup and Cone – June 14th [In progress](#)
 - b. Raccoon Run roundup, totals to date, movie night plan, silly string date
 - i. [\\$47958 Benevity takes 6-8 weeks to show up. We accept receipts. total is \\$52,000 and some more. 740 kids registerd. Average student pricing was over \\$62 \(ish\).](#)

- ii. 206 qualifying for movie, 100 for silly string and 84 kids for all the above with a stuffy. Parent feedback: some loved communication, some were confused lots of mixed reviews with the run. The viewing area: people liked but didn't have shade. Sell lemondaid, poms poms, squirt guns for parents. Parents can sponsor songs. People didn't like the songs. Parents were mad about the water ration. We had an incident and a child was injured. talk about pacing and safety. Put nurses tent in the middle of the track. Have walkers walk on the inside. Maybe using amusement bracelets to show what color they are.
 - iii. Silly string problem solving. Friday May 24th. 2nd and 4th grade have commitments for that day. Chat with Larissa and solve it off line.
- 4. Fifth Grade Celebration (Jamie L.) - update Jamie to talk to Ms. Duitsman and Potocki to send payment reminders and reminding families to reach out if they need help with paying.
- 5. Volunteering needs for Popcorn Friday, Raccoon Run movie night, Fifth grade celebration, Field day TBD Solomon to follow up with this.
- 6. Spiritwear (Hannah) – Order and dispatch status
- 7. Treasurer updates (Steve) each teacher has \$400 for classroom expenses. \$100 for the party funds. Field trips are booked and done for the year. 4th grade has an inperson field trip coming.
 - a. Balance teacher and other budgets (updated spreadsheet)
 - b. RFFs caterpillars approved
 - c. Taxes – CT 12 keep all items on the google drive
 - d. Completion of all documentation for the year and uploading them on the drive
- 8. Voting in SECO Board members for next year
 - a. Jamie L for VP of events
 - b. Jamie M for VP of fundraising
 - c. Steve to continue with treasurer
 - d. Sameer to volunteer for secretary
 - e. Susan to be volunteer coordinator
 - f. Ranada for volunteer at large
- 9. New Business (Kim)

- a. Yearbook – Proposal – by Jill Dorian and tree ring. Dorian has minimum orders and tree ring has no minimum orders. Prices are comparable. Looking forward for next year. Options for soft cover and hard cover 64 pages is \$20. We can make our own markup as a fundraiser. We need 4-5 committed volunteers to run this. Start up cost is an SD card. We will plan to get releases. Proposal for a discounted copy for teachers. Motion to consider this for the next years budget. Motion approved
- b. Open Discussion
 - i. Pros and cons of Fall Raccoon Run for 2024-25
 - 1. Biggest concern is fundraising
 - 2. weather can be better but it's hard to predict
 - 3. It would be fun to instill a classroom community.
 - 4. Could get more money for 5th grade because they will not get much.
 - 5. looking into a read a thon in the spring to continue to fundraiser
 - 6. questions about ordering the shirts for sizes

10. End of year slideshow it's in progress and Kim is taking care of it

- i. Teachers can only do 3 teacher events a year: back to school night, cultural night, and one other event (talent show, movie nights)
- ii. brainstorming ways to thank volunteers writing a card. Colab with friends of Seco. Send a thank you note, giving teachers time to make cards.

Administration Update

11. Principal Update (Annie Pleau/Larissa Parker) We are finishing up, lots going on.

12. Friends of SECO update Raccoon run feedback in progress. Thinking to have friends of SECO meet before SECO or after. Have more interface between groups. Thinking of having Seco meetings in PM. Thinking of alternating meetings or having it in the evening. The zoom is dicey. Maybe having friends of Seco sign in to the zoom for us. Maybe check out a sub lap top. Annie will check with that. SECO is looking to buying a hotspot. Download my impact app and log in with your personal phone.

- a. SECO run directory for kids to meet up google form and ask for parents to sign up. This will be taken off line

Closing

- 13. Propose June meeting date for scheduling events for 2024-25
 - a. TBD calendar to be taken off line.
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