

Sato Elementary Community Organization

BOARD MEETING Minutes

Oct 18th 2023 / 3:45 PM / Sato Library and Zoom

- I. Welcome & President Update - Gayathri
 - A. Introduction of New members on Board and Mission Statement approved
 - B. Approve previous meeting minutes approved
 - C. General updates Movie night was huge and a great turnout. We raised approx \$3,000 for spirit ware and movie tickets, good turnout for walking school busses.

- II. Principal update
 - A. Annie Pleau/Larissa Parker Earth quake drill and fire drill completed. Next week is the lock down drill. It will go in the Raccoon register. This drill is next Tuesday. The candy monster is a hit and we need candy in it.

- III. Events – Sameer and Kim
 - A. Halloween Party
 - Update on activities and volunteers we have 2 para volunteers for the candy booth, Larissa and Annie will be there.
 - Do we have restrictions for costumes. Masks are fine, no weapons.
 - We plan to have a grill and canopy. Signs are closing off the courtyard. Head griller has a food handlers license. We need the courtyard in the library off the cafeteria. Need to have doors locked to prevent others entering.
 - Jay is going to DJ on the stage. It's a costume parade. We would love the gym doors open. Would love the bleachers open for a few rows so folks can sit.
 - activities: We have the fliers we can send to staff to promote the event.
 - Ticket info 40 student tickets, 45 adults
 - Staff participation - number, activities, time, etc. We have help for the balloon arch, we have volunteers
 - Teachers' help to advertise in classrooms
 - B. Next Movie Night – Decide on tentative date in Dec 14 Thursday 6-7:30
 - C. Other options are Nov 16 Thursday 6-7:30

- IV. Treasurer – Steve
 - A. Update on finances, reimbursements none we know of
 - B. Update on taxes we want to go with a new tax service
 - C. Any new RFF's ? none

- V. Volunteer Coordinator - Solomon Not fully sponsored keep reminding
 - a. Need for new Popcorn coordinator No interest or a volunteer has set up 1 friday a month 8:30-12:30, Let us know of the inventory
 - b. Fall Conferences - Meals for staff We need more sign ups
 - c. Any other volunteer needs from school? We have an OBOB coordinator

- VI. Spirit Wear-Hannah
 - A. Updates on new spiritwear purchase plan - Holiday sale? g The total with everything \$3,700 waterbottles, beanies, hoodies, long sleeved
 - B. Forecast - Future order planning for sale during the year

VII. Fundraising – Jay

- Dine-outs planned ? October 23rd Monday, bring the flier
 - Others Make Raccoon stuffed animal with a Sato raccoon bandanna
- B. 5th grade committee: Ms. Baker and several other parents are willing to be on committee.

Staff Requests

They want a directory so students can meet up and grow a community
Pre-service week they would like a lot of notice to plan their schedules, lets share in google docs

VIII. Website- Jay - Updates

IX. Questions or updates from Friends of SECO

X. Others

- Vote in new Board members Kim is the new co-coordinator of events, Jamie McCool member at large
- After school programs / clubs? Still in process, push for next month

XI. Adjourn until November 2023

***As a parent-led group, we are partners with our teachers to enhance
The total well-being of the students of Sato. Our goal is to enrich their learning experience
by fostering community among parents, teachers and staff.***